| **Section A: Activity Details** |
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| **Name of person completing the risk assesment:** |  |
| informationACTIVITIES: What is the task, where, for how long and who will be involved? Complete the fields in the form below. | informationHAZARDS: How could someone become hurt or made ill? CONTROLS: How will this be prevented from happening? |
| **Work Activity or Workplace assessed:** |  |
| **Who is at risk from this Activity?** | [ ]  **ZSL EDGE Fellow** [ ]  **Visitors** [ ]  **Contractors** [ ]  **Members of the public** [ ]  **Other (specify)** |
| **Violence and aggression**Are you at risk of violence, aggression or threatening behaviour? | **Control measures*****(Delete as appropriate)**** Discuss with your manager/colleagues if your job has the potential to expose you to violence and aggression and what controls have been introduced to safeguard you.
* If you consider your role is high-risk discuss the safety options with your line manager.
* Attend training in conflict management and implement and control measures or tips and techniques to prevent or de-fuse any potential violent or aggressive situation.
* Be aware of, and use all the physical control measures such as zoo radios and panic alarms
* Report any instance of violence and aggression to HR, line manager and Safety Advisor
 | **Risk Level**[After your controls have been applied what is your assessment of the risk level of this activity? (See tables below)]**High/Medium/Low** |
| **Vaccinations (Delete as appropriate)** Will you be going abroad or working with animals? | ***(Delete as appropriate)***Please liaise with your respective Safety Advisor to arrange appropriate vaccinations. | **High/Medium/Low** |
| **Safeguarding (Delete as appropriate)** Will you be working with children or young adults? (Aged 18 and under) | ***(Delete as appropriate)***Please liaise with your respective DSO (Designated Safeguarding Officer) for guidance and support. | **High/Medium/Low** |
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| **What do the risk levels mean?** |
| **Low** | A minor injury/minor health effect may occur.Monitoring is required to ensure suitable and sufficient control measures are maintained. |
| **Medium** | A significant injury may occur however the injured person would make a full recovery. Any health effects would be temporary. The effectiveness of control measures must be considered and implemented.  |
| **High** | A fatality, serious injury or a permanent health condition where a full recovery is not expected may occur.Work should be halted and access restricted until control measures have been implemented. |
| * For further information and guidance on risk levels, please see the Risk Assessment Policy
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| **Section C: Sign Off Log (Before you sign this record make sure that you have read and understood the contents of the risk assessment and any associated SOP’s)** |
| **Employee Name** | **Date** | **Signature** | **Comments** |
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