| **Section A: Activity Details** | | | | | |
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| **Name of person completing the risk assesment:** | | |  | | |
| informationACTIVITIES: What is the task, where, for how long and who will be involved? Complete the fields in the form below. | | | informationHAZARDS: How could someone become hurt or made ill?  CONTROLS: How will this be prevented from happening? | | |
| **Work Activity or Workplace assessed:** |  | | | |
| **Who is at risk from this Activity?** | **ZSL EDGE Fellow  Visitors  Contractors  Members of the public  Other (specify)** | | | |
| **Violence and aggression**  Are you at risk of violence, aggression or threatening behaviour? | | **Control measures**  ***(Delete as appropriate)***   * Discuss with your manager/colleagues if your job has the potential to expose you to violence and aggression and what controls have been introduced to safeguard you. * If you consider your role is high-risk discuss the safety options with your line manager. * Attend training in conflict management and implement and control measures or tips and techniques to prevent or de-fuse any potential violent or aggressive situation. * Be aware of, and use all the physical control measures such as zoo radios and panic alarms * Report any instance of violence and aggression to HR, line manager and Safety Advisor | | **Risk Level**  [After your controls have been applied what is your assessment of the risk level of this activity? (See tables below)]  **High/Medium/Low** |
| **Vaccinations (Delete as appropriate)**  Will you be going abroad or working with animals? | | ***(Delete as appropriate)***  Please liaise with your respective Safety Advisor to arrange appropriate vaccinations. | | **High/Medium/Low** |
| **Safeguarding (Delete as appropriate)**  Will you be working with children or young adults? (Aged 18 and under) | | ***(Delete as appropriate)***  Please liaise with your respective DSO (Designated Safeguarding Officer) for guidance and support. | | **High/Medium/Low** |
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| **What do the risk levels mean?** | |
| **Low** | A minor injury/minor health effect may occur.  Monitoring is required to ensure suitable and sufficient control measures are maintained. |
| **Medium** | A significant injury may occur however the injured person would make a full recovery. Any health effects would be temporary. The effectiveness of control measures must be considered and implemented. |
| **High** | A fatality, serious injury or a permanent health condition where a full recovery is not expected may occur.  Work should be halted and access restricted until control measures have been implemented. |
| * For further information and guidance on risk levels, please see the Risk Assessment Policy | |

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| **Section C: Sign Off Log (Before you sign this record make sure that you have read and understood the contents of the risk assessment and any associated SOP’s)** | | | |
| **Employee Name** | **Date** | **Signature** | **Comments** |
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